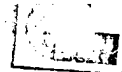


**Automatic Data Processing**  
Potomac Region  
6006 Executive Boulevard  
Rockville Maryland 20852  
301 770-5400



83-4640

ADP

September 20, 1983

83-4334

Mr. William Casey  
Central Intelligence Agency  
George Washington Parkway  
McLean, VA 22102

Dear Mr. Casey:

Unemployment tax costs are escalating rapidly. Unlike other taxes, however, these costs can be controlled. ADP has a powerful alternative to your present Unemployment Cost Management system. It's based on professional personal service supported by ADP's expertise in data processing.

UCM services comprise the following:

- . Direct contact with each state to insure current updates in unemployment laws
- . Audits of employee benefits charged to your account
- . Ongoing consultation with employers
- . Claims processing from start to finish
- . Hearing representation (ADP win ratio of 82%)
- . Personnel training including policy and procedure guidelines
- . Management seminars and workshops at your location
- . Monthly UCM reports based on ADP computing

No matter how payrolls are prepared, employers may take advantage of ADP's UCM service. This is ADP's unique proposition.

Why not give ADP the chance to analyze your unemployment costs? A formal proposal can then be prepared, showing the benefits and cost savings to Central Intelligence Agency of using ADP.

We have done this many times for other major firms. No cost or obligation is incurred. References from existing UCM users are available.

Sincerely,



Vice President

P. S. UCM seminars are frequently presented by ADP. Let me know if you and/or your colleagues wish to attend one of these sessions. There's no cost or obligation.

